

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
 FORM J-13A, REVISED DECEMBER 2017

SECTION A: REQUEST INFORMATION

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K-12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> for information regarding the completion of this form.

PART I: LOCAL EDUCATIONAL AGENCY (LEA)

LEA NAME: Morgan Hill Unified School District		COUNTY CODE: 43	DISTRICT CODE: 69583	CHARTER NUMBER (IF APPLICABLE):
LEA SUPERINTENDENT OR ADMINISTRATOR NAME: Kirsten Perez			FISCAL YEAR: 2018-2019	
ADDRESS: 15600 Concord Circle			COUNTY NAME: Santa Clara	
CITY: Morgan Hill		STATE: CA	ZIP CODE: 95037	
CONTACT NAME: Veronica Hoyle-Kent	TITLE: Enrollment/CALPADS Coordir	PHONE: 408-201-6099	E-MAIL: hoylekentv@mhusd.org	

PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):

<input checked="" type="checkbox"/> SCHOOL DISTRICT Choose one of the following: <input type="checkbox"/> All district school sites <input checked="" type="checkbox"/> Select district school sites	<input type="checkbox"/> COUNTY OFFICE OF EDUCATION (COE) Choose one of the following: <input type="checkbox"/> All COE school sites <input type="checkbox"/> Select COE school sites	<input type="checkbox"/> CHARTER SCHOOL
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PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:

<input type="checkbox"/> SCHOOL CLOSURE: When one or more schools were closed because of conditions described in <i>EC</i> Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per <i>EC</i> Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to <i>EC</i> Section 46200, et seq. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input checked="" type="checkbox"/> MATERIAL DECREASE: When one or more schools were kept open but experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of <i>EC</i> Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input type="checkbox"/> LOST OR DESTROYED ATTENDANCE RECORDS: When attendance records have been lost or destroyed as described in <i>EC</i> Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to <i>EC</i> Section 46391: <i>"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."</i>

SECTION B: SCHOOL CLOSURE

☒ Not Applicable (Proceed to Section C)

PART I: NATURE OF EMERGENCY (Describe in detail.)

☐ Supplemental Page(s) Attached

PART II: SCHOOL INFORMATION (Use the supplemental Excel form at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Attach a copy of a school calendar. If the request is for multiple school sites, and the sites have differing school calendars, attach a copy of each different school calendar to the request.)

A	B	C	D	E	F	G	H	I
School Name	School Code	Site Type	Days in School Calendar	Emergency Days Built In	Built In Emergency Days Used	Date(s) of Emergency Closure	Closure Dates Requested	Total Number of Days Requested

PART III: CLOSURE HISTORY (List closure history for all schools in Part II. Refer to the instructions for an example.)

A	B	C	D	E	F
School Name	School Code	Fiscal Year	Closure Dates	Nature	Weather Related Yes/No

SECTION C: MATERIAL DECREASE

☐ Not Applicable (Proceed to Section D)

PART I: NATURE OF EMERGENCY (Describe in detail.)

☐ Supplemental Page(s) Attached

During the Camp Fire event, our schools remained open to provide a safe option for parents who did not have resources to keep their students home as a result of the poor air quality. However, the poor air quality resulted in a material decrease in attendance on November 16, 2018 for 8 of our district schools.

PART II: MATERIAL DECREASE CALCULATION (Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance (October/May)	Dates Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance	Qualifier: 90% or Less (F/C)	Net Increase of Apportionment Days (C-F)
El Toro Elementary	6109375	379.00	10/8/18 - 11/2/18	11/16/18	335	88.39%	44.00
Nordstrom Elementary	6047914	588.00	10/8/18 - 11/2/18	11/16/18	528	89.80%	60.00
Paradise Valley Elementary	6098271	393.00	10/8/18 - 11/2/18	11/16/18	343	87.28%	50.00
San Martin Gwinn Elementary	6047948	640.00	10/8/18 - 11/2/18	11/16/18	574	89.69%	66.00
Jackson Academy of Math and Music	6098263	606.00	10/8/18 - 11/2/18	11/16/18	545	89.93%	61.00
Martin Murphy Middle School	6100325	716.00	10/8/18 - 11/2/18	11/16/18	627	87.57%	89.00
Live Oak High School	4333951	1,106.00	10/8/18 - 11/2/18	11/16/18	910	82.28%	196.00
Ann Sobrato High School	0102368	1,356.00	10/8/18 - 11/2/18	11/16/18	1199	88.42%	157.00
			-			0.00%	0.00
			-			0.00%	0.00
Total:		5,784.00			5,061		723.00

PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS (Provide the attendance in hours. Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance Hours	Date Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance Hours	Qualifier: 90% or Less (F/C)	Net Increase of Hours (C-F)
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
Total:		0.00			0.00		0.00

*Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.

SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS

☒ Not Applicable (Proceed to Section E)

PART I: PERIOD OF REQUEST The entire period covered by the lost or destroyed records commences with _____ up to and including _____.

PART II: CIRCUMSTANCES (Describe below circumstances and extent of records lost or destroyed.)

PART III: PROPOSAL (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

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SECTION E: AFFIDAVIT

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS – All applicable sections below must be completed to process this J-13A request.

We, members constituting a majority of the governing board of Morgan Hill Unified School District, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Board Members Signatures

Carol Gittens

John Horner

Teresa Murillo

Heather Orosco

Mary Patterson

Wendy Sullivan

Vanessa Sutter

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this _____ day of _____, _____.

Witness: _____ Title: _____ of _____ County, California
(Name) (Signature)

PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)

Superintendent (or designee): Steve Betando Authorizing LEA Name: _____
(Name) (Signature)

PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): _____
(Name) (Signature)

Subscribed and sworn (or affirmed) before me, this _____ day of _____, _____.

Witness: _____ Title: _____ of _____ County, California
(Name) (Signature)

COE contact/individual responsible for completing this section:

Name: _____ Title: _____ Phone: _____ E-mail: _____

Attendance for 11/16/2018

Date	School Number	School Name	Enrolled	Attended	Attendance Rate
2018-11-16	2	El Toro	397	335	0.843828
2018-11-16	6	Los Paseos	501	444	0.886227
2018-11-16	8	Nordstrom	609	528	0.866995
2018-11-16	9	Paradise	412	343	0.832524
2018-11-16	10	San Martin Gwin	661	574	0.868381
2018-11-16	11	PA Walsh	422	367	0.869668
2018-11-16	12	Barrett	421	373	0.885985
2018-11-16	15	JAMM	630	545	0.865079
2018-11-16	20	Britton	774	687	0.887596
2018-11-16	21	Murphy	746	627	0.840482
2018-11-16	31	Live Oak	1142	910	0.796847
2018-11-16	32	Sobrato	1405	1199	0.85338



Attendance Rate By School

Year 2018
Month 3

School	Last Years Rates (AR)	Average Daily Enrollment (ADE)	Average Daily Attendance (ADA)	Current Attendance Rate (AR)	Expected Attendance Rate (AR)	Delta	Estimated Opportunity
El Toro	94.80%	396	379	95.93%	96.50%	-0.57%	\$ 38,854
Los Paseos	95.99%	502	486	96.86%	96.61%	0.25%	\$ 37,985
Nordstrom	95.75%	608	588	96.63%	96.50%	0.13%	\$ 49,455
Paradise Valley	95.78%	408	393	96.19%	96.50%	-0.31%	\$ 37,550
San Martin/Gwinn	94.84%	667	640	95.93%	96.50%	-0.57%	\$ 65,287
PA Walsh	94.67%	419	402	95.79%	96.50%	-0.71%	\$ 42,621
Barrett	95.25%	417	400	95.78%	96.50%	-0.72%	\$ 42,501
JAMM	95.46%	628	606	96.49%	96.50%	-0.01%	\$ 52,884
Britton	94.84%	773	739	95.67%	96.50%	-0.83%	\$ 78,621
Murphy	95.28%	742	716	96.47%	96.50%	-0.03%	\$ 61,507
Live Oak	94.25%	1,162	1,106	95.23%	94.88%	0.35%	\$ 157,102
Sobrato	94.66%	1,413	1,356	95.98%	95.29%	0.69%	\$ 160,812
DIS	69.70%	7	6	87.31%	75.00%	12.31%	\$ 2,379
Central	84.10%	121	96	79.22%	92.00%	-12.78%	\$ 71,380
Totals	95.04%	8,263	7,912	95.76%	96.00%	-0.24%	\$ 898,938

Attendance Month Calendar			
Month	First Date	Last Date	Days
1	8/13/2018	9/7/2018	16
2	9/10/2018	10/5/2018	19
3	10/8/2018	11/2/2018	20
4	11/5/2018	11/30/2018	13
5	12/3/2018	12/28/2018	15
6	12/31/2018	1/25/2019	14
7	1/28/2019	2/22/2019	15
8	2/25/2019	3/22/2019	20
9	3/25/2019	4/19/2019	14
10	4/22/2019	5/17/2019	20
11	5/20/2019	6/14/2019	14
Total			180

Delta Color Definitions	
Green	Meets expectations
Yellow	Within 2% of expectations
Red	Less than 2% of expectations
Estimated ADA Value	
Grade Range	ADA Value
K-5	\$7,903
K-8	\$7,867
6-8	\$7,683
9-12	\$9,269
Opportunity	
Dollar value of Absenteeism	
Expected AR	
Greater of Last Years Rates vs District Target Rates	



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CALIFORNIA DEPARTMENT OF EDUCATION

NEWS RELEASE

TOM TORLAKSON

State Superintendent
of Public Instruction

Release: #18-75
November, 16 2018

Contact: Jonathan Mendick
E-mail: communications@cde.ca.gov
Phone: 916-319-0818

State Schools Chief Tom Torlakson Assures Schools Closed Due to Hazardous Air Quality that State Funding Will Continue

SACRAMENTO—State Superintendent of Public Instruction Tom Torlakson today reminded educators who close schools because of dangerous air quality that they can apply for a waiver to ensure they do not lose funding because of a drop in attendance. He also pledged that they would be assisted by administrators from the California Department of Education.

State law allows schools to continue to receive state funds from the Local Control Funding Formula (LCFF) if they have to close because of a natural disaster such as floods, fires, earthquakes or other extraordinary conditions, such as hazardous air quality.

The California Department of Education does not keep precise numbers of school closings, but schools are closed in 22 counties.

"The tragic wildfires in California that have caused so much heartbreaking destruction and loss of life are continuing to harm some of our schools and communities," Torlakson said. "I want to thank school districts for acting to protect educators and students, and to let them know that the California Department of Education will assist them in any way that we can. Safety must come first for students, teachers, and staff."

Torlakson also encouraged schools facing poor air quality to keep students indoors during recess and meals. Air quality information is available at the [AirNow website](#), and wildfire information is available from the [CAL FIRE website](#).

Approval of school closures and material decrease in attendance may be requested by submitting a [Form J-13A](#). For more guidance on the J-13A submittal and approval process, see the CDE [Form J-13A web page](#). More information about recovery resources is available from the CDE [School Disaster Recovery web page](#), and at this CalOES [California Wildfires web page](#). Find more information regarding health and the effects of smoke and ash on the CalEPA [Fire Response and Recovery web page](#). Any impacted school or local education agency can contact EmergencyServices@cde.ca.gov to connect with the CDE team.

Counties where one or more schools are closed:

Alameda County
Butte County
Colusa County
Contra Costa County
Glenn County
Lake County
Los Angeles County
Marin County
Mendocino County
Napa County
Nevada County
Placer County
Solano County
Sonoma County
Sacramento County
San Francisco County
San Joaquin County
San Mateo County
Santa Clara County
Sutter County
Ventura County
Yolo County
Yuba County

Please contact your local school, district or county for the latest closure information.

###

Tom Torlakson — State Superintendent of Public Instruction
Communications Division, Room 5602, 916-319-0818, Fax 916-319-0100

Last Reviewed: Wednesday, November 21, 2018

MORGAN HILL UNIFIED SCHOOL DISTRICT

15600 CONCORD CIRCLE, MORGAN HILL, CA 95037

PHONE: 408.201.6000 | FAX: 408.201.6006

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Upcoming Events

4:00 pm – 6:00 pm, December 4, 2018 –
[Board of Education Special Meeting - Board Orientation - MHUSD Board Room](#)**11:00 am, December 5, 2018 – Citizens'**
[Oversight Committee Meeting at Britton Middle School](#)**6:00 pm – 7:00 pm, December 11, 2018 –**
[Board of Education Meeting - MHUSD Board Room - Closed Session 4:00PM](#)**6:00 pm – 7:00 pm, December 18, 2018 –**
[Board of Education Meeting - MHUSD Board Room - Closed Session 4:00PM](#)**8:00 am – 4:00 pm, January 15, 2019 –**
[Special Board Meeting - Board Retreat - MHUSD Board Room](#)**4:00 pm – 6:00 pm, March 26, 2019 – Special**
[Board Meeting - Board LCAP Study Session - MHUSD Board Room](#)[Home](#) » [News](#) » [Message To Families: AIR QUALITY UPDATE](#)

Message To Families: AIR QUALITY UPDATE

Posted on November 16, 2018 by Kelly Schriefer in [News](#), Recent Post // 0 Comments

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*On behalf of the Superintendent:*

Dear Families,

We know you are concerned about the current air quality, and we too share your concern. This message is to keep you informed on the current status of school closures in Santa Clara County.

The air quality through out Santa Clara County declined quickly yesterday afternoon and we have monitored the air quality index throughout the evening. We continue to monitor the air quality which better than yesterday but still projected to be unhealthy today.

We are following the advice of the Public Health Department, the Public Health Department remains firm that the current numbers do not warrant a school closure.

We are aware that many local colleges, universities and private schools have elected to close their doors. We are also mindful that schools provide necessary shelter and food. Because we care about our entire student population, we are remaining open to provide relief for those students.

Please be aware that while our doors will remain open, we ask that families and schools follow medical and environmental advice, especially if your child suffers from respiratory or heart-related issues, or if there is a concern or hardship in bringing your child to school. We are remaining open for parents who cannot find healthier alternatives. We must remain a support for all families within Santa Clara County.

We also share the desire to keep all children safe and students will remain indoors as much as possible.

Individual families can make the call to stay home if they feel that is in the best interest of their child.

To reiterate, the Public Health Department, the County Office of Education, and the Morgan Hill Unified School District have conferred and made the determination for the schools to remain open as a refuge and safe place for children.

If choosing to keep children at home, we ask parents to follow the school's absence reporting process. If keeping children at home, parents may use the excuse of "health concerns."

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Air Quality Maps Archives

November 16, 2018

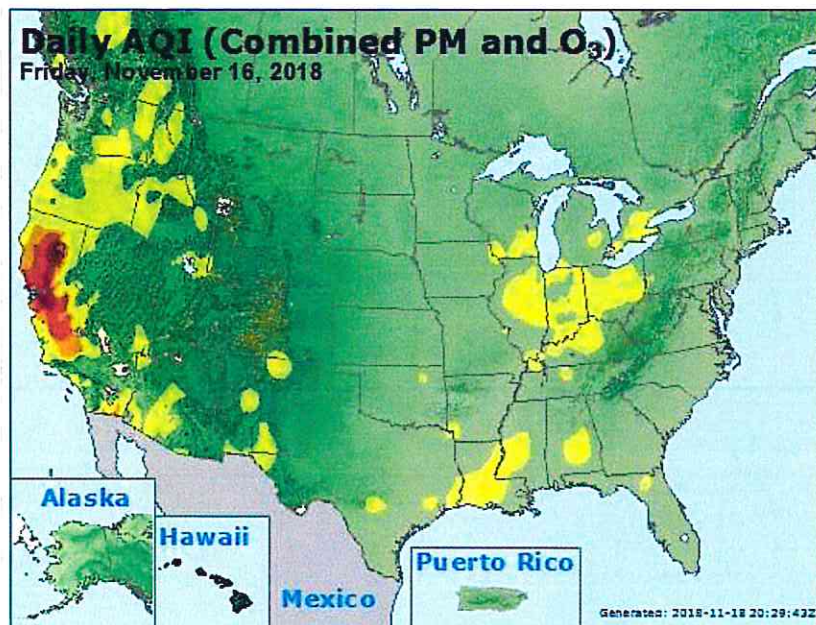
Disclaimer: maps are not validated.

[Select Another Map](#)

Other Information

[Current Conditions and Forecasts Summary](#)

[AirCompare](#)



Links A-Z

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AQI Calculator
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EnviroFlash E-mail
EPA Burn Wise
FAQs
Flag Program
Flag Program (En Español)
Fires and Your Health

Fires: Current Conditions
For Partners
Health
Health Providers
Healthy Heart
Links to International Air Quality Sites
List of Partners
Kids
Movies
NAQ Conferences
NOAA
Older Adults
Ozone

Particle Pollution (PM2.5, PM10)
Publications
Publicaciones (En Español)
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BAY AREA AIR QUALITY MANAGEMENT DISTRICT (/)

A HEALTHY BREATHING ENVIRONMENT FOR EVERY BAY AREA RESIDENT

District (/) / About Air Quality (/about-air-quality) / Current Air Quality (/about-air-quality/current-air-quality) / Air Monitoring Data

Air Monitoring Data

This page provides access to current and historical air quality and meteorological information based on measurements taken at stations in the Air District's air monitoring network. Some of the data on these pages is raw or unchecked data that may contain errors.

Measurement: PM2.5

PM2.5 (<http://www.sparetheair.org/Stay-Informed/Particulate-Matter.aspx>) is a term for fine particulate matter pollution. PM2.5 is primarily a problem in the wintertime in the Bay Area, when wood burning constitutes the major source.

Daily AQI Measurements

Each cell in this chart shows the estimated hourly Air Quality Index (<http://www.sparetheair.org/Stay-Informed/Todays-Air-Quality/Air-Quality-Index.aspx>) (AQI) values for PM2.5. View AQI flyer (/~/media/files/technical-services/aqi-flyers/aqi--english-cdf.pdf?la=en).

As established by the U.S. EPA, the AQI for PM2.5 is based on 24-hour concentrations, so *hourly readings are only estimates*.

The column at far right shows the preliminary AQI value for the day, based on the 24-hour average concentration.

If the number in the far right column is greater than 100, it means that PM2.5 levels were over the federal health standard. Values between 101 and 150 in the far right column mean that air quality was in the Unhealthy for Sensitive Groups category for the day. If the value in the far right column is greater than 150, that means air quality was in the Unhealthy category.

** At this time, PM2.5 measurements at the Napa Valley College location are for informational purposes only.*

Refresh this page to view the current day.
(/about-air-quality/current-air-quality/air-monitoring-data)

AQI Key	
Air Quality Index (AQI) Values	Levels of Health Concern
0-50	Good
51-100	Moderate
101-150	Unhealthy for Sensitive Groups
151-200	Unhealthy
201-300	Very Unhealthy
301-500	Hazardous

Northern Zone

Stations	Friday, November 16, 2018																	
Hourly PST	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
Redwood City	182	179	172	172	170	171	171	171	174	177	186	193	193	188	191	191	198	201

Santa Clara Valley

Stations	Friday, November 16, 2018																	
Hourly PST	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
Gilroy	165	165	164	162	161	162	161	160	160	161	161	174	177	167	159	157	157	154
San Jose - Jackson St.	188	185	183	183	183	182	183	184	183	185	185	189	189	190	191	192	193	194
San Jose - Knox Av	188	188	188	190	192	194	195	193	194	197	196	198	197	196	194	194	194	195