

**MORGAN HILL UNIFIED SCHOOL DISTRICT  
MORGAN HILL, CALIFORNIA**

**Resolution Proclaiming April 21, 2021 as Administrative Professionals' Day**

**WHEREAS**, an administrative professional is an individual who possesses a mastery of office skills, carries out a wide variety of tasks in diverse office settings, demonstrates the ability to assume responsibility, exercises initiative and judgment and makes decisions within the scope of assigned authority; and

**WHEREAS**, administrative professionals provide an important and necessary element to the organization through skilled clerical, secretarial, and accounting services; and

**WHEREAS**, administrative professionals are critical to the daily operation of District departments and agencies in providing excellence in service to a large and diverse community; and

**WHEREAS**, administrative professionals are the District's primary "customer care agents". Often, they are the first and only interaction with our customers. These encounters, and the direct services provided, may leave the general public with lasting impressions of governmental works and services; and

**WHEREAS**, administrative professionals continue to unfailingly perform superior public service that deserves praise and recognition.

**WHEREAS**, an administrative professional is the person upon whose skills, loyalty and efficiency the functions of many Morgan Hill Unified School District facilities depend;

**NOW, THEREFORE, BE IT RESOLVED** that the Morgan Hill Unified School District Board of Education does hereby proclaim April 21, 2021 as Administrative Professionals' Day.

**PASSED AND ADOPTED** at the regular meeting of the Morgan Hill Unified School District Board of Education duly held on the 2<sup>nd</sup> day of March 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED: March 2, 2021

SIGNED:

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Wendy Sullivan, President  
Board of Education

I, Steve Betando, Secretary of the Board of Education, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board of Education of the MORGAN HILL UNIFIED SCHOOL DISTRICT at the regular meeting on March 2, 2021 which resolution is on file in the office of said Board.

DATED: March 2, 2021

SIGNED:

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Steve Betando, Secretary  
Board of Education