

Minutes
Citizens' Oversight Committee Meeting

June 19, 2019, 11:00 AM

Paradise Valley Elementary School
Admin Conference Room
1400 La Crosse Drive
Morgan Hill, CA 95037

A. Morgan Hill Unified School District

B. Call to Order

Minutes:

Larry Fleischler called the meeting to order at 11:15am

B.1. Roll Call

Minutes:

Members Present:

Albert Beltran

Greg Ruebusch

Larry Flieschler

Kristen Schoepe

Staff Present:

Anessa Espinosa, Director Facilities

Casino Fajardo, Director Construction and Modernization

Kirsten Perez, Assistant Superintendent Business Services

Lanae Bays, Communications Coordinator

C. Public Comment and Communication

Minutes:

No public comments

D. Discussion/Information and/or Action

D.1. Approval of Minutes from Last Meeting

Minutes:

Motion to approve as amended:

First Motion: Albert Beltran

Second Motion: Kristin Schoepe

Yes:

Albert Beltran

Greg Ruebusch

Larry Flieschler

Kristen Schoepe

No:

None

D.2. Communications

Minutes:

Kirsten Perez introduced Lanae Bays, the District Communications Coordinator.

Lanae is a part of multiple social media groups in order to communicate the positive information from the District.

Larry: Would like to formulate an action plan on how the District would like the COC members to the community.

The committee would like to consider creating a subcommittee to work on the communication to go out to the public to address concerns and inform the community of the District improvements from the bond. Possibly consider having a community meeting for the District to present all the improvements.

Lanae will now be a regular agenda item in order to report on the communications to the public.

D.3. Expenditure Report

Minutes:

Anessa explained the expenditure reports. Series A is almost complete and should be spent out by the end of the year by completing the improvements at Paradise Valley.

The Committee requested project dollar totals with percentage of the total budget specific to the projects as well as previous expenditure report amount included.

Casino explained the variance report and explained that all projects are in line to meet the budget requirements.

Casino will research the standard practice with over and under dollar amounts and how they are presented.

D.4. Measure G Audit Report

Minutes:

Kirsten went over the Audit Report. The performance audit is unique to bonds which determines that all charges to the bond are in alignment with the language on the ballot.

D.5. Measure G Update

Minutes:

Casino presented the Measure G Update that was presented to the Board of Education. Casino showed the group where to find the facilities master plan.

The Committee would like to see the percentage of the completed work on added the construction report.

D.6. Construction Delivery Methods and Contractor Selection Process

Minutes:

This item was moved to the next meeting.

D.7. Suggested Topics for Future Committee Meetings

D.8. Future Meeting Dates

September 4, 2019 – Britton (rescheduled)
December 4, 2019

E. Adjournment

Minutes:

Larry adjourned meeting at 12:22pm.

First Motion: Greg Ruebusch

Second Motion: Albert Beltran

F. Tour Site Campus

Minutes:

Casino led the committee on a tour of the improvements at Paradise Valley.